



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of March 6, 2012

Commissioners:

Wallace Bruce, Chairman
Joseph Ahearn*
Robert Brophy
Philip Caponigro

Elisabeth Frye
James Rynkowski
Shirley Singleton*

Staff:

James Hankin, Agent*

Deborah Cunningham
Administrative Clerk

*Absent

The Commission opened a Public meeting under the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40, on a Request for Determination of Applicability, filed by Frances Minichello and George Hickey to replace/upgrade an existing subsurface sewage disposal system at 2 Gregory Island Lane. Dennis LaBombard of LaBombard Engineering represented the applicant and gave the Commission a brief overview of the project. He advised that the plan had already been approved by the Board of Health. The Commission questioned the location of the system and were advised that the lot was very small and there was no other placement that would meet all of the requirements. There being no further comment from the Commission, the Chairman asked for a motion to close the hearing. On a motion made and duly seconded, the Commission closed the public hearing. The Commission discussed the issuance of the OOC and determined that it could be issued with the condition that had been proposed by the Agent that a site inspection be made when excavation began. On a motion made and duly seconded, the Commission voted unanimously to issue the OOC with the condition that the Agent view the site when excavation began.

Business:

The Clerk advised that the PTO at the Essex Elementary School had submitted a request for any information on a drainage system at the school. The Commission did not remember any plans being filed with the Commission and the Clerk advised that there were no files on record. The Clerk will advise the contact with the PTO that the Commission could not provide them with any further information.

The Agent was not present due to a conflict in his schedule. He had, however, provided that Commission with a written report which was distributed to the Commissioners.

The Commission reviewed a Request for a partial Certificate of Compliance for Unit 1 on Lot 1 at Low Land Farm Road. The Commission determined that due to the many overlapping systems and property on the plan, they could not determine the scope of the partial COC. They asked that the Clerk advised the applicant that a complete COC should be requested once all the work for the entire lot was completed.

The Chairman presented the Minutes of February 7, 2012 for approval. On a motion made and duly seconded, the Commission voted unanimously to approve the Minutes for February 7, 2012 as presented.

The Commission discussed the request by the Town Treasurer that the Agent and Clerk be paid on a weekly basis going forward due to an inquiry which is expected from the auditors. The Chairman will discuss with the Town Administrator methods for having the payroll approved when the Commission does not meet. The Clerk presented the Commission with a new cell phone plan which would be a “pay as you go” plan and would no longer require the Commission to have a cell phone on a personal plan. The Commission agreed that this would be an appropriate change and could save the Town money. They agreed to reimburse the Clerk for her expenses in obtaining the new phone and adding the necessary minutes.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk